

## REQUEST TO ADVERTISE FOR STUDENT LABOR

Student Supervisor's Name:

Workplace Location:

Student Job Title:

Approximate Pay Range:

Type of Funding:

If Student Labor, specify  
KFS (FRS) Code to be charged:

**Describe the Job:**

**Requirements for the Job:**

Number of Available Openings:

Hours per Week:

Expected Start Date:

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Requesting Manager's Signature Date

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Approving Director's Signature Date

When completed, please submit this form to the UITS Business Office, Math Science Building, Unit 3138